PRACTICUM II:
PRIMARY CARE OF THE ADULT and OLDER ADULT
NUR 834/854: Hybrid
Credits: 7
SPRING 2012

Catalog Course Description: Integration of assessment and applied theory in clinical management. Management of acute and chronic health problems, promotion of rehabilitation and health maintenance for adult and aging individuals across a variety of environments. Provision of specialized, culturally appropriate care to aging individuals, family members, and the community. Collaborative interdisciplinary models of practice.

Additional Course Description: This course is designed to help the APN student focus on the integration of assessment, the nursing process, and applied theory in primary and long-term care management of adults and older individuals. This course will assist the APN student with integration and application of assessment and management skills utilizing a collaborative, interdisciplinary team model of advanced care practice. Relevant conceptual and theoretical frameworks in the primary care management of adults and older individuals will be utilized in the approach to person-centered care. The individual patient is considered within the context of family and community.

Emphasis is on developing and refining clinical skills in the health-care management of individuals with stable chronic or complex health problems and functional losses. The APN student will become increasingly independent in their clinical decision-making skills and the ability to manage adult health concerns, including those of the frail elderly, in a practice setting.

Course Objectives: At the conclusion of this course, the student will be able to:

1. Develop and implement evidence-based plans addressing primary care needs of adult, aging, and frail elderly patients.

2. Assume complex and advancing leadership roles to initiate and guide change in an ever-evolving health care system.

3. Apply ethically sound and culturally competent solutions to complex issues impacting individuals, populations, and systems.

4. Demonstrate leadership to optimize team function including patient/family empowerment and advocate for equity in access to high quality primary care.

5. Critically analyze evidence and develop a plan for addressing quality and/or safety issues impacting health outcomes.
Prerequisite(s):

- NUR 832 or 852
- **Students are expected to enter NUR 834/54 with adequate physical assessment and documentation skills for the advanced practice level. Additionally, a comprehensive knowledge base in pharmacology and pathophysiology is expected.** Remediation at this level will be done independently (with faculty approval and guidance) prior to re-enrollment in the clinical course sequence.

Faculty:

Linda Keilman, DNP, GNP-BC  
Assistant Professor (HP)  
Office: A126 Life Sciences Building  
Phone: 517-355-3365 or Toll Free #: 1/800/605-6424  
Email: linda.keilman@hc.msu.edu or keilman@msu.edu

Ann Edwards, MSN, RN, ANP  
Assistant Professor (HP)  
Office: A130 Life Sciences Building  
Phone: 517-353-4748 or Toll Free #: 1/800/605-6424  
Email: ann.edwards@hc.msu.edu

*Office Hours are flexible & can be arranged with the individual student*

Clinical Faculty Contact:

If you need to contact your clinical faculty due to illness, emergency, or course issues please contact the faculty by e-mail or telephone message. If it is an emergency and you cannot reach your assigned clinical faculty, please contact Patty Peek. If Professor Peek is not available, contact the College of Nursing and ask to speak with Dr. Louise Selanders, Director of the Master’s program. You may also speak with an administrative assistant at 1-800-605-6424 who can try to reach your clinical faculty. If a non-emergency, faculty will try to return your call or e-mail message within 24 to 48 hours. Messages sent after noon on Friday, and over the weekend, may not be addressed until Monday.

Clinical faculty will provide students with individual contact information on the first meeting day on campus. Contact information will be available within the ANGEL online course system.

Professional Standards & Guidelines: the curriculum is guided by the following documents

Instructional Methods:

As adult learners, it is expected that students will do relevant reading and study prior to clinic and conference in order to fully participate in case discussions and presentations. It is expected that students will search the literature and suggest/share relevant findings with faculty and classmates. Case presentations, peer review, specific topic presentation, and other methods determined by the faculty will be the basis for this guided cooperative discussion. Guidelines for class interactions and specific methodology are located in ANGEL, Course Documents.

Clinical Experience

- All students participate in **19 hours of clinical per week for 15 weeks** at designated agencies. The agency experience is guided by a clinical preceptor. If at any time a student is deemed clinically or ethically unsafe, or acting in an unprofessional manner by the preceptor or faculty, the student will be reported to their MSU clinical faculty.
- It is required for students to spend at least one day **prior to the beginning** of the semester, orienting to every assigned clinical facility. This day does not count toward the total number of required clinical hours for the semester.
- Students are not to start clinical rotations until the week of January 9, 2012.
- The last week for clinical experiences will be the week of April 23, 2012. If you need to extend clinical into finals week, you must obtain approval from your clinical faculty.
- Students will provide direct services to individual patients and their families including well care, health maintenance and promotion, diagnosis and management of single acute illness, chronic illness, co-morbidities, and complex health issues including end-of-life issues.
- **The major focus for this semester is on management of patients/families across the age continuum with chronic and complex health care issues.** Your clinical evaluation will focus on your ability to demonstrate the competencies for this population of patients. Appropriate utilization of community resources is expected.
- Students are responsible for increasing independence in collecting and determining:
  - Patient history and physical examination
  - Management plan including nursing and medical interventions
  - Nursing and medical diagnoses
  - Outcomes for evaluation
- Documentation will be completed on every patient where the student has had responsibility for developing a plan of care. It is expected that students will document in the patient written or electronic health record (EHR). If a clinical site has limited ability to document in the EHR, arrangements will be made by the clinical faculty and preceptor to meet required documentation needs.
- An expanded write up on a patient/family with a chronic illness/condition is required for at least 5 weeks prior to mid-semester. Check the course schedule to see the due dates. Additional expanded write ups will be determined based on your clinical faculty’s evaluation of your individual needs. The number and type of write-ups may vary.
between students. Following mid-semester, your clinical faculty will provide instructions on the type of written assignments to be completed.

- Transportation to and from clinical agencies is the responsibility of the student.
- Students are to wear white lab coats or jackets while working at all clinical agencies unless business, street clothes are the acceptable attire.
- Personal equipment needed at your clinical site:
  - Stethoscope
  - Pen light
  - PDA/smartphone
- University ID tags, nametags should be worn in clear view on your lab coat or clothing.
- Immunizations, licensure, HIPAA training, BBP training, background check, drug screening, and basic life support (CPR) must be current and up-to-date or the student will not be able to participate in the clinical experience. If this occurs, the student will have to drop the course and make sure all requirements are up-to-date and re-enter the next semester the course is offered.
- **Absences:** If the student becomes ill during the semester, it is her/his responsibility to notify the clinical preceptor, the clinical agency, and the clinical faculty on the day of missed clinical. All missed clinical days must be made up prior to the final week of classes. Arrangements for make-up days are to be made with the clinical preceptor and clinical faculty.
  - Attendance at all on campus, telephone, and online clinical conferences is required!
- **Clinical Agency:** Each clinical site is selected to provide a learning experience with a qualified clinical preceptor that will enable students to meet the course objectives. Each clinical site will be contacted by the clinical placement office or clinical coordinator to verify the learning experience. Your clinical faculty will be contacting the preceptor during the semester. When not on site, MSU faculties are available for consultation, assistance, and evaluation. You will be provided with contact information by your clinical faculty at orientation.
  - In the unlikely event that the student or faculty identify a real or potential problem with the clinical site being an appropriate learning environment for the student, the issue will be discussed with the preceptor and faculty immediately to determine options. If there is no readily available resolution of the issue(s), the student may be placed in an alternative clinical environment.
- **Site visit:** By mid-semester, each student will be visited by an MSU faculty member to observe the student/patient and student/preceptor interaction as well as evaluate the appropriateness of the clinical site for learning. This site visit will also allow the preceptor to discuss student performance. Students will be responsible for facilitating in the arrangement of the day/time of visit. Insofar as possible, the site visit will be during regular clinical experience hours. However, there may be a situation where the student will need to travel to the clinical site on an alternative day or time in order to accommodate the faculty/preceptor schedule. Additional site visits may be arranged if necessary.
- **HIPAA & Federal Compliance Guidelines are expected to be followed at all times:**
  - All patient identifying information must be blocked out in black prior to copying or distributing to faculty or classmates
  - All information copied from the clinical site must be shredded by the student after use and prior to completion of program
Instead of copying patient information from the chart, it is expected that the student will transcribe pertinent information from the medical records and include in the patient SOAP documentation.

**Typhon & Preceptor Hours**

- The Typhon tracking system will be utilized to track all clinical activity.
- It is expected that the student will access and update the system **on a weekly basis**.
- Students need to also keep the log of clinical hours updated for each clinical preceptor. Students who are not keeping up to date with Typhon may receive a mid-semester warning letter.
- **All sections** (screens) of the Typhon system must be completed in order to have credit for the encounter.
- As in previous semesters, the system can be accessed through the internet. To login to the Typhon Group Student Tracking System, go to: http://www.typhongroup.net/np/data/login.asp?facility=7151 You will then put in your MSU NetID and the password Welcome
- Students are required to collect and record data on every patient encounter.
- Data logs will be reviewed weekly, during mid-semester and final evaluation meetings with clinical faculty.
- A final grade in the course will not be recorded until the student has completed all Typhon data and submitted the signed log of preceptor hours.
- In addition to the Typhon system, the student must maintain a separate log of clinical hours spent with each preceptor (the form is available online). The log will need to be signed and submitted at the end of the semester. If the form is not complete, or not turned in, the student will not receive a final grade in the course.

**Web-Based Activities**

- The ANGEL web site is used as the basis for this course. ANGEL can be accessed by going to http://angel.msu.edu. It is the individual student’s responsibility to learn how to work through the system.
- Course information, course documents, grades, and informational updates will be presented on ANGEL. It is strongly suggested that you check into ANGEL on a frequent basis as it is the student’s responsibility to be present and active in the course.
- It is expected that each student will participate in online discussion. Thoughtful commentary with application of theory is expected. Online discussion guidelines are posted in ANGEL under course documents. Participation in on-line discussion is required in order to pass the course and will be included as part of the clinical evaluation data.

**Simulated-Patient Experience at the Learning Assessment Center (LAC)**

- The LAC experience is a competency evaluation and will be utilized to evaluate student knowledge and ability to apply clinical and theoretical concepts.
• The experience will simulate a “typical” case from primary care. Students will be expected to do an appropriate H & P as well as develop an evidenced-based management plan.
• The student must pass the LAC experience in order to receive a passing grade in the course.
• Evaluation criteria will be available to students by mid-semester and posted in the ANGEL website.
• Questions about the LAC are directed to the LAC discussion room in ANGEL.

Peer Review

• Each student is expected to participate in peer review during the clinical conference activities (online, telephone & on campus).
• Comments/postings which provide constructive feedback and evaluation of care
• Peer review participation will be included in the student evaluation

FOR PART TIME STUDENTS GRADUATING IN SPRING 2012: Quality Improvement Project (QIP)

• Students must successfully complete a QIP in order to receive a passing grade in the course
• Students will develop a QIP for one of their clinical sites
• The project must be approved by the clinical faculty
• The project will be submitted as a written paper that is 8 – 10 pages in length (divided into two sections).
  o The 1st section is due FEBRUARY 24
  o The 2nd section due on or before APRIL 6
• Accurate APA formatting is required for this paper
• Students will present their project at the last clinical conference session
• Guidelines for the project can be found on the ANGEL website and a discussion room will be provided on the ANGEL site

FOR FULL TIME STUDENTS GRADUATING IN SPRING 2012: Scholarly Project (SP)

• The student’s SP must be successfully completed this semester in order to receive a passing grade in the course.
• Criteria for evaluating the final paper will be available in the ANGEL course.
• Specific due dates should be determined by the primary faculty with whom the student has been working.
  o However, by WEEK 8, the first draft of the final paper should be submitted
  o The final draft of the paper should be submitted by WEEK 13.
• Failure to complete the project in the designated timeline may mean that the student will be required to enroll in additional credits (independent study)
• In the event that the paper is not completed by the end of the spring semester, alternative plans for completion will be developed by the primary faculty, faculty advisor, and student.
Clinical Conference Discussions

- Attendance in clinical conferences is required
- Students will present cases from their clinical caseload
- Presentations need to include rationale for decision-making, and theory utilized to guide the management plan
- Clinical conferences will be conducted on campus, via telephone conference and online
- Students will sign up for case presentation dates
- All students should be prepared to discuss a case at the first on-campus meeting date
- It is expected that students will not be interrupted by phone calls, texts or other messaging during clinical conference time
  - Smartphones, PDAs and/or laptops may be used as resources during discussion if appropriate

Clinical Evaluation and Grading. *(form will be available in ANGEL)*

The clinical evaluation of student performance is based on the April 2011 National Organization of Nurse Practitioner Faculties (NONPF) competencies. A copy of the competencies and the clinical evaluation will be reviewed with students during orientation. Evaluation is based on MSU faculty observation of student performance, preceptor observation of performance, clinical conferences, online discussion, participation in peer review, and documentation.

- **At mid-semester**, students will meet with their campus clinical faculty to discuss progress towards meeting objectives and competencies.
  - The student should submit a completed self-evaluation *one week prior to midterm and provide rationale for rankings.*
    - It is expected that at midterm, most competencies will not be met since they reflect **end of semester behaviors**.
  - Faculty and the student will discuss strategies for meeting the behaviors during the second half of the semester.
  - Additionally, the caseload data (Typhon) and clinical hours log will be reviewed at mid-semester to see if the appropriate patient population is being appropriately managed by the student.
  - Options for obtaining appropriate patients will be discussed
  - IF the student is not making expected progress towards meeting competencies at mid-semester, or if clinical documentation/Typhon is not up-to-date, a mid-semester performance report will be submitted to the Office of Student Services.
  - The student, along with the clinical faculty, will outline strategies for improving performance.

- **At end-of-semester**, the student will complete a final self-evaluation including rationale for rankings
  - This should be submitted prior to the evaluation time (to be determined by the faculty and student).
  - The student must have 80% or more of the competencies met as determined by the faculty by the end of the semester in order to receive a Pass in the course.
    - Less than 80% constitutes a failing grade.
  - Students must PASS the LAC competency in order to pass the course.
• A failure in the LAC will constitute a failing grade in the course.

• Additionally, part-time students:
  o Must complete the QIP with a passing grade (80% or higher) in order to pass the course
  o Students will be provided with a remediation opportunity to achieve an 80% if not successful on the first attempt.
  o If the project is not completed with an 80% or higher grade, the student will not pass the course.
  o Criteria for evaluation/grading will be provided in the ANGEL course documents.

• Full time students:
  o Must successfully complete the SP in order to pass the course

A final grade will not be recorded until all written work, including Typhon data and signed preceptor hours log have been turned into the MSU clinical faculty

Safety in Clinical: Professional Development Guidelines

Preparation for the professional practice of advanced practice nursing requires more than the acquisition and application of knowledge. Therefore, in addition to the academic standards listed, the student must demonstrate:

1) Appropriate interpersonal relations and communication with patients, their family members, peers, faculty, healthcare clinical staff/personnel, and MSU staff.
2) Responsible fulfillment of class and practicum obligations, including provision of safe nursing care in the practicum setting.
3) Honesty and integrity in all academic professional matters.

These expectations are reflected in the Graduate (MSN) Clinical Performance Criteria for each clinical nursing course. Failure to meet each Professional Development Objective will result in the student earning a failure for the course.

Faculty reserve the right to dismiss a student from clinical areas if the student is too ill, unprepared, or deemed to be a risk to patient safety. Dismissal from clinical for any reason, excluding student illness, is deemed unexcused and will result in a failure for the course.

Required Textbooks:

Textbooks from previous graduate nursing courses will serve as reference resources.

ANGEL Communication Guidelines & Rules of Conduct:

Please go to http://angel.msu.edu & login, and click on the Online Teaching/Learning-ANGEL group for examples of netiquette and ANGEL communication guidelines. The course will also provide you with some online discussion guidelines.
Always check with the ANGEL Help Line first!

Library Resources:
1. Library Services: http://www.lib.msu.edu/services/  
2. MSU Library: http://www.lib.msu.edu/  
3. Proxy server: To access MSU library resources from an off-campus site you must set up a proxy server. Directions to set up a proxy server are at: http://techbase.msu.edu/viewpathfinder.asp?id=2507

Disability Resources and Services: the full range of disability resources and services for students is located at: http://www.msu.edu/current/index.html

Academic Integrity:

Academic integrity is a minimal expectation of this course. Academic dishonesty in any form will not be tolerated. Any student involved in academic dishonesty will be reported to the Office of Academic Affairs and the Office of Student Affairs in the College of Nursing and a grade of 0.0 may be issued for the course.

All materials in the course must remain the property of the College of Nursing and must not be copied from the Internet. According to university policy, consequences for academic dishonesty may include failure of the course, expulsion from the major, or expulsion from the university.

Online discussions and exercises are confidential and should not be discussed with others who are not enrolled in the class. It is important for each course participant to express his/her ideas. All ideas need to be respected in discussions and exercises. Any “group projects” that are required, still require individual work as a minimal expectation.

For further information you can access any of the following sites:
• Academic Integrity resource at MSU
  http://www.msu.edu/unit/ombud/RegsOrdsPolicies.html
• MSU Spartan Life Student Handbook and Resource Guide
  http://www.vps.msu.edu/SpLife/index.htm
• Information for Current Students – including Rights, Responsibilities and Regulations for Graduate Students http://www.msu.edu/current/index.html
• International Studies and Programs
  http://www.msu.edu/international/index.html

Communication Devices: All communication devices are to be turned off during clinical hours, clinical conferences, and class time. If you need to be reached for an emergency, you may provide the College of Nursing main office number (800) 605-6424 to family and emergency messages will be delivered to you. You may also set your mobile phone to accept voicemail messages.
### NUR 834/854 Course Schedule

<table>
<thead>
<tr>
<th>Week</th>
<th>Date</th>
<th>Conference</th>
<th>Clinical</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>1</td>
<td>1/9-1/15</td>
<td><strong>On campus 1/12</strong>&lt;br&gt;8-10 B109: certification &amp; licensure, quality issues&lt;br&gt;10-12 conference rooms (TBA)&lt;br&gt;12-12:45 Loan repayment/jobs B109&lt;br&gt;12:45-1:45 FULL TIME students only: Scholarly Project meeting (room TBA)</td>
<td>BEGIN: 19 hours /wk</td>
<td>Read syllabus&lt;br&gt;Make sure all LOIs signed&lt;br&gt;Case presentations (as many as can fit in)</td>
</tr>
<tr>
<td>2</td>
<td>1/16-1/22</td>
<td><strong>Online #1</strong></td>
<td>19hrs/wk</td>
<td>Expanded documentation #1&lt;br&gt;Case presentation as assigned</td>
</tr>
<tr>
<td>3</td>
<td>1/23-1/30</td>
<td><strong>Online #2</strong></td>
<td>19 hours</td>
<td>Expanded documentation #2&lt;br&gt;Online case as assigned</td>
</tr>
<tr>
<td>4</td>
<td>1/31-2/5</td>
<td><strong>On campus 2/2</strong>&lt;br&gt;8-11 conference rooms&lt;br&gt;11-12:30 B109: negotiating a practice</td>
<td>19 hours</td>
<td>Expanded documentation #3&lt;br&gt;Case presentation (all)</td>
</tr>
<tr>
<td>5</td>
<td>2/6-2/12</td>
<td><strong>Online #3</strong></td>
<td>19 hours</td>
<td>Expanded documentation #4&lt;br&gt;Online case as assigned</td>
</tr>
<tr>
<td>6</td>
<td>2/13-2/19</td>
<td><strong>Phone conference 2/16</strong>&lt;br&gt;Between 8-12 (2 hours tbd)</td>
<td>19 hours</td>
<td>Expanded documentation #5&lt;br&gt;Phone case as assigned</td>
</tr>
<tr>
<td>7</td>
<td>2/20-2/26</td>
<td><strong>Online #4</strong></td>
<td>19 hours</td>
<td>No clinical documentation&lt;br&gt;Online case as assigned&lt;br&gt;Sign up for midterm evaluation&lt;br&gt;2/24 Part I of QI project due</td>
</tr>
<tr>
<td>8</td>
<td>2/27-3/4</td>
<td><strong>On campus 3/1</strong>&lt;br&gt;8-11 conference&lt;br&gt;11-12 practice issues&lt;br&gt;12-? midterm evaluations</td>
<td>19 hours</td>
<td>No clinical documentation&lt;br&gt;Midterm evaluation&lt;br&gt;Case presentations (all)</td>
</tr>
<tr>
<td>9</td>
<td>3/5-3/11</td>
<td><strong>SPRING BREAK</strong></td>
<td>NO clinical this week</td>
<td></td>
</tr>
<tr>
<td>Week</td>
<td>Date</td>
<td>Conference</td>
<td>Clinical</td>
<td>Assignment</td>
</tr>
<tr>
<td>------</td>
<td>------------</td>
<td>------------------------------------------------</td>
<td>----------------</td>
<td>-----------------------------------------------------------------------------</td>
</tr>
</tbody>
</table>
| 10   | 3/12-3/18  | No conference                                  | 19 hours       | No assignment  
    |            |                                                |                | Comprehensive exam week                                                     |
| 11   | 3/19-3/25  | Phone conference  
    | TBA time                                      | 19 hours       | Written assignment per instructor  
    |            |                                                |                | Phone case as assigned                                                      |
| 12   | 3/26-4/1   | Online #5                                       | 19 hours       | Written assignment per instructor  
    |            |                                                |                | Online case as assigned                                                    |
| 13   | 4/2-4/8    | Phone or online conference                     | 19 hours       | Phone case as assigned  
    |            |                                                |                | No written assignment                                                      |
| 14   | 4/9-4/15   | No conference                                  | 19 hours       | Written assignment per instructor  
    |            |                                                |                | Provide preceptor with form to evaluate you.                               |
| 15   | 4/16-4/22  | On campus 4/19  
    | 8-12 LAC as assigned  
    | 12-1 Alumni sponsored lunch rm. A230  
    |            |                                                | 19 hours       | No clinical documentation  
    |            |                                                |                | Complete preceptor, instructor, course and site evaluations  
    |            |                                                |                | Schedule final evaluation                                                  |
| 16   | 4/23-4/29  | No conference                                  | 19 hours       | Complete written final evaluation                                           |
| Finals Week | 4/30-5/4 | Final evaluations to be scheduled with instructor | 19 hours (last week) | Final evaluations  
    |            |                                                |                | GRADUATION 5/4!!!!!                                                       |