Transitions to BSN Practice
NUR 325 section 734
On line
2 credits
Spring 2016

I. **Catalog Course Description:** Application of curricular concepts to nursing practice, role differentiation and contribution of BSN nurse to healthcare.

II. **Course Objectives:** At the end of this course, students will:
1. Demonstrate skills in use of online learning using technology to access information to improve health care outcomes
2. Analyze levels of education, practice and specialization within the healthcare professions related to the delivery of safe, accessible healthcare.
3. Discuss professionalism and the inherent values of altruism, autonomy, human dignity, integrity, and social justice as they relate to the BSN
4. Discuss the BSN role in healthcare quality and safety using structure, process and outcome measures to identify clinical questions and describe the process of changing current practice
5. Relate current healthcare policy, financial and regulatory issues to BSN nursing practice

III. **Additional Course Details:** none

IV. **Prerequisites:** none

V. **Co-requisites:** none

VI. **Standards Documents:** The curriculum is guided by the following documents:


VII. Course Faculty:

Dawn Schulz, DNP, MBA, RN, FNP-BC
1355 Bogue St; Room A276
Michigan State University
East Lansing MI 48825
Office: 517-353-8688
dawn.schulz@hc.msu.edu
Office hours: By appointment.

VIII. Instruction:

a. Methodology:
Theoretical content is offered using a variety of methods, including but not limited to on-line learning modules, assigned readings from text and journal articles, a variety of writing assignments and asynchronous discussion forums facilitated by course faculty members.

b. Writing Requirements:
The quality of work submitted is expected to be consistent with an upper division college student (i.e. more scholarly and rigorous than a freshman or sophomore level paper). All papers, unless otherwise noted in the lesson, are expected to follow APA format including the use of a title page, running head and page numbers, formatting of the body of the paper and reference citation, and a reference page. Assignments will be graded using the rubrics provided. It is also expected that students shall submit content and work that is their own and not that of someone else. Please see University policies on academic integrity.

Written assignments include a variety of short papers, a summative reflective journal and discussion forums related to course objectives. All assignments including participation in discussion forums must be submitted in order to complete the course. All indicator assignments must be completed with a passing score in order to pass the course. Rubrics for all assignments and discussion forums can be found in D2L.

c. Required Texts:

d. Optional Texts: [None]
IX. American Nurses Association Electronic Books (E-books)


*Access these e-books through the MSU Libraries Catalog or the Nursing E-book page:  http://libguides.lib.msu.edu/nursingebooks. These e-books allow unlimited concurrent users.

X. Other Required Resources, References, Supplies Desire2Learn Helpline

1.800.500.1554 (24 hrs, 7 days/week)
517.355.2345 (24 hrs, 7 days/week)
www.d2l.msu.edu (D2L Help link in upper right corner)
http://help.d2l.msu.edu/
Always check with the Help Line first!
http://help.d2l.msu.edu/students/quick-start-guide

Frequently Called Telephone Numbers
Simulation Lab, Life Sciences; 355-5765 (with answering machine)
Media Lab (Andy Greger) Life Sciences, 353-9020
College of Nursing Office of Student Support Services C120 Bott Building 353-4827.
DMC – College of Osteopathic Medicine, 4707 St Antoine St, Detroit, MI 48201/517-884-9674.

XI. Evaluations

a) Rubrics for all assignments and discussion forums can be found in D2L. The course indicator (AACN Essentials Interview) must be passed at 75% to pass the course. All assignments must be completed to pass the course.

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage of total grade</th>
</tr>
</thead>
<tbody>
<tr>
<td>Introduction (getting to know you)</td>
<td>5</td>
</tr>
<tr>
<td>Professional communication slides</td>
<td>5</td>
</tr>
<tr>
<td>Successful Learning in RN to BSN On-Line Course Self Evaluation (averaged with faculty score)</td>
<td>5</td>
</tr>
<tr>
<td>Advanced Practice Role Exploration</td>
<td>5</td>
</tr>
<tr>
<td>Patient outcomes and nursing education debate</td>
<td>10</td>
</tr>
<tr>
<td>Professional development plan</td>
<td>10</td>
</tr>
<tr>
<td>AACN Essentials interview</td>
<td>10*</td>
</tr>
<tr>
<td>Healthcare finance, policy and regulation concept map</td>
<td>10</td>
</tr>
<tr>
<td>Final (summative) Reflection</td>
<td>20</td>
</tr>
<tr>
<td>Discussion forums</td>
<td>20</td>
</tr>
</tbody>
</table>
b) Course Grading Scale: The standard College of Nursing grading scale will be utilized.

<table>
<thead>
<tr>
<th>%</th>
<th>GRADE</th>
</tr>
</thead>
<tbody>
<tr>
<td>94-100 %</td>
<td>4.0</td>
</tr>
<tr>
<td>89-93.99%</td>
<td>3.5</td>
</tr>
<tr>
<td>84-88.99%</td>
<td>3.0</td>
</tr>
<tr>
<td>79-83.99%</td>
<td>2.5</td>
</tr>
<tr>
<td>75%-78.99%</td>
<td>2.0</td>
</tr>
<tr>
<td>(Minimum passing grade)</td>
<td></td>
</tr>
<tr>
<td>70%-74.99%</td>
<td>1.5</td>
</tr>
<tr>
<td>65%-69.99%</td>
<td>1.0</td>
</tr>
<tr>
<td>&lt;65%</td>
<td>0.0</td>
</tr>
</tbody>
</table>

CON does not round Course Grades. (eg.93.9% = 93% = 3.5)

*For specific information regarding grading related to student progression through the curriculum, please reference the “Progression through the Major Policies” section of the Baccalaureate Student Handbook.

XII. Examinations

a. Tardiness: If a student is late, he/she will only be allowed the allotted time remaining to complete the exam.

b. Absences: Students must notify course faculty of any absence prior to the start of the exam (See below)

a. Excused Absence: Absence from an exam may be excused for such reasons as a family death, serious family illness, court mandated appearance, and personal illness (requiring HCP documentation) Any absence must have appropriate documentation in order to be excused. Course faculty will make the determination of whether an absence is excused if it meets the above criteria.

d. Unexcused Absence: No make-up exam will be scheduled. Student will receive a zero grade.

c. Make-up Exam (for excused absence only):

   a. Students must contact the faculty member to schedule the make-up examination. The exam must be made-up within 1 week of the original examination date; any extension beyond 1 week is at the discretion of faculty and would only occur in the event of extraordinary circumstances. Faculty will determine the date and time of the make-up exam.

   b. Make-up exams may differ from the original exam and include, for example, essay, short answer, matching, and true/false type questions.
XIII. Grief Policy:

The faculty and staff should be sensitive to and accommodate the bereavement process of a student who has lost a family member or who is experiencing emotional distress from a similar tragedy so that the student is not academically disadvantaged in his/her classes. It is the responsibility of the student to: a) notify the Associate Dean by completing the grief absence request form https://reg.msu.edu/StuForms/Stuinfo/GriefAbsenceForm.aspx; b) complete all missed work as determined by the instructor. It is the responsibility of the Associate Dean or designee to: a) determine with the student the expected period of absence – it is expected that some bereavement processes may be more extensive than others depending on individual circumstances, b) notify the faculty that the student will be absent, and c) receive verification of the authenticity of a grief absence request upon the student’s return. It is the responsibility of the instructor to work with the student to: a) make reasonable accommodations and b) to include appropriate language describing such accommodations in their course syllabus, so that the student is not penalized due to a verified grief absence. Students who believe their rights under this policy have been violated should contact the University Ombudsperson.

XIV. Honors Option: Describe H-Option available for the course.

XV. Professionalism:

On Line discussions and exercises are confidential and should not be discussed with others who are not enrolled in the class. It is important for each course participant to express his or her ideas freely. All ideas need to be respected in discussions and exercises. Professional conduct and language in clinical settings, discussion boards and course communication is expected. Students who do not show respect and/or professional communication will receive one written warning (via email) regarding the communication that did not meet course standards, suggestions for change, and will be informed that any further breach(es) in professional communication will result in disciplinary action, ranging from the lowering of the student’s grade up to dismissal from the course.

Since discussion in an asynchronous environment takes place over time it is expected that students will be checking in -- and participating -- several times during the week. This is extremely important for meaningful discussion to continue and our learning community to thrive. See the discussion forum rubric for more information regarding expected participation in course discussion forums.

A course calendar will be posted in the D2L NUR 325 site. Any updates or changes to the calendar or syllabus will be noted in D2L announcement and through email. Students are responsible for adhering to any changes to the calendar or syllabus. It is the student’s responsibility to contact the faculty as soon as possible if difficulty in meeting assignment due date(s) occur. If faculty are not contacted prior to the assignment due date (by phone or email), the faculty reserves the right to assign a penalty late grade of “0”, or deduct a penalty percentage from the total score earned on the assignment.

Technical problems:

Students who experience technical difficulties should notify the D2L help desk immediately in an attempt to resolve the problems. If the difficulty impacts or may impact the timely submission of required course work, the faculty is also to be notified via email or phone to discuss options prior to the submission deadline. If the problem has not been reported to the D2L help desk, no extension
will be granted. Students are expected to plan ahead, and have back–up technology plans in place to assure that all assignments are submitted on time.

Lectures, quizzes and examinations must remain the property of the College of Nursing and must not be copied from the Internet for use with others. Any quiz or exam should not be printed or copied. Printing or reproducing an exam or quiz will be considered academic dishonesty. According to university policy, consequences for academic dishonesty may include failure of the course, expulsion from the major, or expulsion from the university. You are advised to complete and submit your own work. Any quizzes or exams in the College of Nursing are NOT group projects and must not be shared with other students in any way.

XVI. Course Policies:

The College of Nursing expects that students will demonstrate professional behavior in all situations. Specific expectations for clinical and other professional venues can be found in the appropriate handbook. You are responsible for reviewing and acting in accordance with the policies and procedures found in the following sources, including the following topics: Professionalism, Academic Integrity, Accommodations for Students with Disabilities, Disruptive Behavior, Attendance, Compliance, and Progression.

- CON BSN Student Handbook: http://nursing.msu.edu/BSN%20Programs/Handbooks/default.htm
- Information for MSU Students: http://www.msu.edu/current/index.html
- Academic Programs: http://www.reg.msu.edu/AcademicPrograms
- Code of Teaching Responsibility and Student Assessments and Final Grades: http://www.reg.msu.edu/AcademicPrograms/Print.asp?Section=514
- Integrity of Scholarship and Grades: http://www.reg.msu.edu/AcademicPrograms/Print.asp?Section=534

XIX. University & College Policies:

Academic integrity:

Article 2.3.3 of the Academic Freedom Report states that "The student shares with the faculty the responsibility for maintaining the integrity of scholarship, grades, and professional standards." In addition, the College adheres to the policies on academic honesty as specified in General Student Regulations 1.0, Protection of Scholarship and Grades; the all-University Policy on Integrity of Scholarship and Grades; and Ordinance 17.00, Examinations. (See Spartan Life: Student Handbook and Resource Guide http://splife.studentlife.msu.edu/ and/or the MSU Web site: www.msu.edu). Therefore, unless authorized by your instructor, you are expected to complete all course assignments, including homework, lab work, quizzes, tests and exams, without assistance from any source. You are expected to develop original work for this course; therefore, you may not submit course work you completed for another course to satisfy the requirements for this course. Also, you are not authorized to use www.allmsu.com. Students who violate MSU rules may receive a penalty grade, including--but not limited to--a failing grade on the assignment or in the course. Contact your instructor if you are unsure about the appropriateness of your course work. (See also https://www.msu.edu/unit/ombud/academic-integrity/index.html#regulations
XII. Accommodations for students with disabilities:

Students with disabilities should contact the Resource Center for Persons with Disabilities to establish reasonable accommodations. For an appointment with a disability specialist, call 353-9642 (voice), 355-1293 (TTY), or visit MyProfile.rcpd.msu.edu.

XIII. Disruptive behavior:

Article 2.3.5 of the Academic Freedom Report (AFR) for students at Michigan State University states: "The student's behavior in the classroom shall be conducive to the teaching and learning process for all concerned." Article 2.3.10 of the AFR states that "The student has a right to scholarly relationships with faculty based on mutual trust and civility." General Student Regulation 5.02 states: "No student shall . . . interfere with the functions and services of the University (for example, but not limited to, classes . . .) such that the function or service is obstructed or disrupted. Students whose conduct adversely affects the learning environment in this classroom may be subject to disciplinary action through the Student Faculty Judiciary process.

XIV. Attendance:

Students whose names do not appear on the official class list for this course may not attend this class. Students who fail to attend the first four class sessions or class by the fifth day of the semester, whichever occurs first, may be dropped from the course. See the Ombudsman's web site for a discussion of student observance of major religious holidays, student-athlete participation in athletic competition, student participation in university-approved field trips, medical excuses and a dean's drop for students who fail to attend class sessions at the beginning of the semester.

XXIII. College of Nursing Policies:

Professional Development Guidelines found in CON Student Handbooks at CON website http://nursing.msu.edu/BSN%20Programs/Handbooks/default.htm. Students are responsible for the information found in the CON (BSN, MSU or PhD choose one Student Handbook)

XXIV. Course Calendar:

(date of final examination, scheduled according to the University final exam schedule, and tentative dates of required assignments, quizzes, and tests, if applicable)

(Additional Suggestions may include; describe major test dates, project due dates and other important happenings including any field trips, guest speakers, conferences, days class will not meet, major reading assignments, tentative deadlines for required and recommended readings, tentative schedule of course topics, required field trips, rehearsals, etc., scheduled outside of regularly-scheduled class time, along with any accompanying fees and tickets, common test dates for all sections of a multi-section course, as approved by the unit).

NOTE: Please do not add calendar to syllabus. Send in a separate file when you have it confirmed for my records.

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